



**KENNEL UNION OF SOUTHERN AFRICA**  
**KUSA BREED JUDGES LEARNING PROGRAMME**

**STUDY GUIDE #2: LEVEL 1**

**HOW TO WORK THROUGH LEVEL 1**

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*Edition July 2013*

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## STUDIES BEGIN

On the receipt of your learning material, you are advised to come to terms with the content as soon as possible. This is also a good time to start building up your reference library with acquisitions of breed-specific and judging books and articles.

### Study material

In your package of learning material, you will find the following: (\* indicates examination content) These may be downloaded from your Member Portal after you have registered online on the KUSA Website [www.kusa.co.za](http://www.kusa.co.za)

1. **Study Guide #2 – Level 1: How to Work through Level 1**  
This study guide, which offers you a step-by-step guide through Level 1 and the examination.
2. **\* Study Guide #3 – General: On Being a Judge: Ring Management and Etiquette [exam content]**  
This study guide discusses desired qualities and expectations, and serves as step-by-step guide up to, and including your first and successive judging appointments. This is part of the examination content for *Paper 1: Ring Management and Etiquette*.
3. **Study Guide #4 – General: Judging Technique**  
While you are advised to build your own personal library of judging books, this study guide offers an introduction to the skill of judging and ought to continue to provide useful hints and tips well into your studies. This content will *not* be examined.
4. **\* Study Guide #5 – General: Rules and Regulations [exam content]**  
Every judge must have a thorough understanding and knowledge of the KUSA Rules and Regulations so this study guide intended to serve as handy reference for all judges. Rules undergo changes from time to time, so it will be your responsibility to keep abreast of any changes and ensure that you remain familiar with what is and isn't permitted in the sport, lest you find yourself in an unfortunate situation. This is part of the examination content for *Paper 1: Rules and Regulations*.
5. **\* Study Guide #6 – General: Anatomy, Conformation and Movement [exam content]**  
This study guide (also available to Level 2 candidates) covers valuable content in your understanding of canine anatomy, conformation and movement. This is part of the examination content for *Paper 1: Anatomy, Conformation and Movement*.
6. **\* Study Guide #7 – General: Glossary of Terms [exam content]**  
This abridged glossary explains the terminology you will encounter as a judge and also forms part of *Paper 1: Anatomy, Conformation and Movement*.

### Your support base

At all times, be aware that you will have a strong support system to guide you and help you whenever you need assistance. Please contact the National Education Council Administrator who will provide you with the contact details of a member on the Council who will be able to assist you.

| Judges Education Council - Administrator |                                                                   |                   |
|------------------------------------------|-------------------------------------------------------------------|-------------------|
| Miss N. Redtenbacher                     | Email: <a href="mailto:shnicks@lantic.net">shnicks@lantic.net</a> | Tel: 083 651 1133 |

## Practical training and assessment

You will be called upon by the Provincial Breed Judges Sub-Committee (PBJSC) to attend a specially-arranged training and assessment workshop. The content of this workshop will include the subject matter that will be tested in the first exam: KUSA Rules and Regulations; Anatomy, Conformation & Movement of Dogs; and Ring Management and Etiquette.

There will be a handler and a dog in attendance, and you will be shown how to approach the dog and how to go over it and observe its movement. The workshop is essentially a hands-on experience conducted in a non-threatening, informal style. The aim is to prepare you thoroughly for your first judging appointment and help you to build confidence.

During the workshop, you will be assessed on the subject matter just demonstrated to gauge your readiness to proceed further. This will be a nothing more frightening than a simple quiz where you identify anatomical and parts of the dog and demonstrate how to judge it. You will also be quizzed on some of the theoretical content that has just been explained to you.

The good news is that there is no “pass” or “fail” of this assessment – you get to keep trying until you get it right and you can ask for as much guidance as you need to reach proficiency. This learning programme is not about tipping you up and finding faults, it’s about supporting and guiding you into a very fulfilling and rewarding activity with knowledge and confidence.

## Examination

When you have successfully completed the Practical Training and Assessment, you will be allowed to register to sit your first examination, Paper 1, normally held in June or November. To register for the examination, your application form and fee must be submitted to KUSA by the closing dates.

### **Closing date for registration to write Paper 1:**

To write the examination in June: 1 May

To write the examination in November: 1 October

The format of the examination is multiple choice questions in the following three sections:

- KUSA Rules and Regulations (40 marks)
- Anatomy, Conformation & Movement of Dogs (120 marks)
- Ring Management and Etiquette (40 marks)

Paper 1, in total, is worth 200 marks, with a duration of 2 hours. Questions will include simple recall multiple choice questions, true or false questions, fill-in-the-blank questions, short questions based on an illustration, matching questions and scenario questions. The next chapter covers the type of questions you can expect in the examination.

The pass mark for Paper 1 is 70% in each section.

You will need to meet at least the minimum requirement in each section of the paper to progress to the next level. If you are successful, you may nominate one group or breed to study and may register for Level 2 studies in that group/breed. If you are unsuccessful you may register to rewrite the examination. No further correspondence will be entered into once you have been advised of your examination results.

## WHAT TO EXPECT IN THE EXAMINATION

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The examination comprises multiple choice questions – none of which will be trick questions or tests of word order. Multiple choice questions can follow several formats:

- **Simple recall multiple-choice questions** will usually form the bulk of the examination. They test the simple recall of knowledge. This type of question comprises a stem, that poses the question or part of a statement, followed by a selection of 3 options – one of which is the correct answer and the others are distracters. A good multiple choice question has one obviously incorrect distracter and one nearly correct distracter that can be confused for correct if you are not properly prepared.

*Example:*

|                                                     |            |
|-----------------------------------------------------|------------|
| Which is the best type of rice to use in a risotto? |            |
| <input type="checkbox"/>                            | A. Basmati |
| <input checked="" type="checkbox"/>                 | B. Arborio |
| <input type="checkbox"/>                            | C. Jasmine |

- **True or false questions** simply expect you to recall facts. There are only two options to this question - the statement is either true or false. A variation of this question requires a *yes* or *no* answer.

*Example:*

|                                                                                             |          |
|---------------------------------------------------------------------------------------------|----------|
| Stock is a flavoured liquid that forms the base of many dishes, especially soups and stews. |          |
| <input checked="" type="checkbox"/>                                                         | A. True  |
| <input type="checkbox"/>                                                                    | B. False |

*Example:*

|                                                |        |
|------------------------------------------------|--------|
| Would you use cheese to top an au gratin dish? |        |
| <input checked="" type="checkbox"/>            | A. Yes |
| <input type="checkbox"/>                       | B. No  |

- **Fill-in-the-blank questions** contain statements with identifying characteristics and a missing term or phrase. You need to write the correct word or phrase into the space provided.

*Example:*

The technique of using a very sharp knife to cut herbs or leaf vegetables into thin strips or ribbons is called \_\_\_\_ *chiffonade* \_\_\_\_\_

- **Sorting questions** may look confusing, but they simply require you to place the characteristics into categories. You will be given a list of characteristics, for example, and a number of boxes sorted into categories. You have to find the most appropriate characteristic for the box of categories and simply enter the question number.

*Example:*

Sort the following into two categories by writing the corresponding letter of each foodstuff in the appropriate boxes to indicate their category.

|   |   |   |   |
|---|---|---|---|
| A | G | H | I |
|---|---|---|---|

Vegetables

|   |   |   |   |
|---|---|---|---|
| B | C | D | F |
|---|---|---|---|

Fruits

- A. Potato
- B. Tomato
- C. Banana
- D. Peach
- E. Cardamom
- F. Lemon
- G. Cabbage
- H. Lettuce
- I. Carrot

- **Sequencing questions** require you to place a number of characteristics in a sequential order. This type of question stretches your knowledge so that you can use it to create a new order. You need to arrange the characteristics in order and enter the question number in the boxes provided.

*Example:*

List the correct order of mixing a cake.

|    |   |
|----|---|
| 1. | E |
| 2. | B |
| 3. | C |
| 4. | F |
| 5. | D |
| 6. | A |

A. Bake for 30 minutes  
 B. Beat in the eggs one at a time  
 C. Add flavouring  
 D. Pour into greased cake tin  
 E. Cream the butter and sugar  
 F. Fold in the flour and milk

- **Matching questions** are higher order questions that require you to use your knowledge to create a reorganised structure. You will be given several statements, which you need to match to names or terms.

*Example:*

Match the cooking term to its description

|    |   |           |
|----|---|-----------|
| 1. | E | Julienne  |
| 2. | A | Macerate  |
| 3. | B | Escalope  |
| 4. | F | Pulverise |
| 5. | C | Coddling  |

A. Soak raw, dried, or preserved fruit in flavoured liquid.  
 B. A thinly-sliced, boneless, round cut of meat, floured or crumbed and sautéed.  
 C. Cooking food, eg. eggs, to just below boiling point.  
 D. Season meat in a spicy blend of ingredients and fry on both sides till black.  
 E. Chop food into thin, uniform strips  
 F. Reduce an ingredient by pounding, crushing or grinding.

- **Scenario questions** comprise carefully-composed paragraphs describing a scenario. Each paragraph contains variations of options. You need to be able to recall facts to select the most appropriate statement.

*Example:*

|                                                                     |                                                                                                                                                                                                       |
|---------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Which of the following pastry chefs is following correct procedure? |                                                                                                                                                                                                       |
| <input type="checkbox"/>                                            | A. The chef who thoroughly beats the flour and milk into the cake mixture, then spoons the mixture into the greased and lightly-floured cake tins before baking it in a moderate oven for 30 minutes. |
| <input checked="" type="checkbox"/>                                 | B. The chef who blind bakes the pie base before adding the filling, then bakes it in a moderate oven until gently set, decorating it with piped cream rosettes when cool.                             |
| <input type="checkbox"/>                                            | C. The chef who breaks all three eggs simultaneously directly into the creamed sugar mixture, then folds in the flour, milk and flavouring before baking the cake in a moderate oven.                 |

Paper 1 may contain some or all of these types of questions.

To ensure success in your examination, prepare your work thoroughly by understanding the concepts and memorising specific terms and terminology. If you are completely familiar with the content, you will sail through the examination easily. Inadequate preparation will not ensure a successful outcome.

Remember to read all instructions carefully and mark your answers clearly. If you make a mistake, ensure that you strike out the incorrect option clearly to avoid losing marks. There will never be more than one correct option and, in the case of sorting, matching and sequencing questions, make sure you insert the correct option numbers/letters in the appropriate box.

Good luck!

As amended 15 January 2018