



Date: 25 October 2023

NOTICE OF THE ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF THE
BIRCH ACRES DOG TRAINING CLUB WILL BE HELD ON SATURDAY,
25th NOVEMBER 2023, COMMENCING AT 14:30**

If a member requires that an item be placed on the agenda, please ensure that such request is submitted to the Honorary Secretary not later than **fourteen (14) days** prior to the date of the meeting.

DRAFT AGENDA

1. NOTICE CONVENING THE MEETING
2. APOLOGIES AND QUORUM
3. MINUTES OF PREVIOUS ANNUAL GENERAL MEETING
4. MATTERS ARISING FROM THE PREVIOUS MINUTES
5. CHAIRMAN'S ANNUAL REPORT
6. TREASURER'S ANNUAL REPORT
7. CHIEF TRAINER'S ANNUAL REPORT
8. MATTERS SUBMITTED BY THE COMMITTEE
9. MATTERS SUBMITTED BY MEMBERS
10. ELECTION OF OFFICE BEARERS (COMMITTEE)
11. ELECTION / APPOINTMENT OF THE FINANCIAL REVIEWER ("AUDITOR")
11. CLOSURE

No matter which does not appear on the Agenda may be discussed as part of the business of the meeting.